



Showing Appointments Scheduling

In order to make sure that we maximize the opportunities to show your property, provide you with access to online showing activity and ease the stressful experience of selling your home; our office uses MAPASS for scheduling broker assisted showings.

The benefits summarize to: **Accessibility, Consistency and Efficiency**

Accessibility

- Hours** **MAPASS** is open Monday thru Friday from 8:30am to 8pm, Saturday, Sundays & Holidays 8:30am to 6pm
After hours **MAPASS** provide a link for brokers through MLSPIN for 24hr appointment setting requests.
- Activity Tracking** Login anytime, from anywhere to check on your property schedule, Block times when your property is not available for showing and review feedback about your property.
- Feedback online** **MAPASS** automates the feedback so that you can login and read the feedback left by agents that have shown your property.

Consistency

- Process** **MAPASS** follows a computerized process for scheduling. When an appointment is requested you will always receive a call from MAPASS asking for permission to send the agent. If you chose to, you will also receive email for confirmation.
- Accuracy** **MAPASS** is always striving for excellence. The process we use and communication with you reduces mistakes significantly.

Efficiency

- Security** **MAPASS** verifies that the caller requesting to show your property is a licensed agent.
- Process** When a request for an appointment is set through **MAPASS**, we will call you and tell you the name of the agent that requested the showing, the office they represent, and the date and time of the requested showing.
Then you tell us if the appointment is convenient for you. If it is not, **MAPASS** cancels the appointment and contacts the agent and relays to them when it is more convenient to reschedule the appointment.
If we can't speak to you directly, we will leave you a message and a callback number for you to call if an appointment needs to be cancelled for any reason.

Call this number any time to reach MAPASS if you have a question about your appointments or to cancel an appointment:

888-627-2775